



# IOSH Working Safely Booking Form

**COURSE VENUE:**

**Becketts Farm Conference Centre  
 Alcester Road, Wythall  
 Birmingham  
 (just off Jun. 3 of M42)**

**COURSE TITLE:** **IOSH WORKING SAFELY**  
**COURSE DATE(S):** **1 Full Day - 2012**  
 29th March  
 20th June '11  
 30th October '11  
 5th December '11

PLEASE BOOK PLACES ON THIS COURSE FOR  
 THE FOLLOWING DELEGATES:

|  | COURSE DATE: |
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**1 Delegate Place: £199**  
**2 Delegate Places: £360**  
**3 Delegate Places: £480**  
**4+ Delegate Places: £135 each**  
 + £40 IOSH Fees exc VAT per Delegate

**Your Company Name:** \_\_\_\_\_

**Your email address:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Tel:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Booking Made by:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Purchase Order No:**  **Date Booked:** \_\_\_\_\_

**Total Cost of places booked exc VAT:** £  **inc VAT** £

**Signed:** \_\_\_\_\_

**Terms & Conditions of Booking**

When a cancellation is made fourteen or more working days before a course starts 50% of the total training/services cost will be chargeable. When cancellation is made less than fourteen working days before the course starts, course fees/service fees are not normally refunded. We reserve the right to cancel or change any course at any time without prior notice and for whatever reason. In such circumstances, all monies will be refunded unless an alternative date can be agreed. Postponement/change of date by you the client less than 14 working days before the course starts will incur a 10% administration charge, less than 5 working days before the course starts will incur a 50% administration charge and less than 1 working day before the course starts will incur an 80% administration charge.

**We will send you written confirmation of your booking on receipt of this booking form.**

**Fax back on 01562 632584**  
 or post to:

NewGrange Training & Services Ltd, Raku House, 6 Chapel Court, Kidderminster, Worcestershire DY10 2UQ

**Thank you for your Order**