



NewGrange

TRAINING & SERVICES LTD

Better People, Better Business®



ISO/OHSAS 18001 'LEAD Auditor'

A three day training course for occupational health and safety system Internal LEAD Auditors based upon the requirements of OHSAS 18001.

What delegates will learn

At the end of this practical course, delegates will be able to:

- ✓ Understand the principles underpinning occupational health and safety systems
- ✓ Describe the responsibilities of Internal Auditors, and their role in maintaining and improving OHSAS 18001 Occupational Health and Safety systems
- ✓ Explain the purpose and structure of OHSAS 18001
- ✓ Plan and prepare for an OHSAS 18001 internal audit of the system
- ✓ Understand the requirements of OHSAS 18001 and how they apply to your own organisation's occupational health and safety system
- ✓ Gather objective evidence through observation, interview and sampling of documents and records
- ✓ Write factual audit reports that help to improve the effectiveness of the occupational health and safety system
- ✓ Suggest ways in which the effectiveness of corrective action might be verified

Course Location: On-Site at your premises

Course Duration: Three Full Days, 9.30am - 4.30pm (dates to suit you)

No. of Delegates: 10 delegates max

Who should attend?

Managers and staff who are, or are about to become members of your organisation's LEAD audit team.

Prior knowledge required None

Course Content:

The course is designed around the Internal Auditor course guidelines issued by IRCA and RAB and includes the following:

- Explanation of the basic constituents of an occupational health and safety management system
- Principles of occupational health and safety systems
- Benefits of an OHSAS 18001 system
- Overview of content of OHSAS 18001
- Audit planning
- Practical auditing techniques
- Practice Audit within your premises (in teams)
- Reporting and follow-up

Day 3 will cover issues associated with managing the audit. This will include:

- Audit planning and scheduling
- Selecting and managing audit teams
- Assessing the competence of auditors
- Managing reporting and follow-up

Delegates Receive:

Comprehensive Course Notes, Materials & Certificate of Training

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