



NewGrange

TRAINING & SERVICES LTD

Better People, Better Business®

2012 Dates



BS/OHSAS 18001 Internal Auditor

A one day intensive training course for occupational health and safety system Internal Auditors with experience of auditing systems based upon the requirements of OHSAS 18001 and IRCA guideline.

BIRMINGHAM: 30 March • 25 June • 12 November

What delegate will learn

At the end of this practical course, delegates will be able to:

- ✓ Understand the principles underpinning occupational health and safety systems
- ✓ Describe the responsibilities of Internal Auditors, and their role in maintaining and improving OHSAS 18001 Occupational Health and Safety systems
- ✓ Explain the purpose and structure of OHSAS 18001
- ✓ Plan and prepare for an OHSAS 18001 internal audit of the system
- ✓ Understand the requirements of OHSAS 18001 and how they apply to your own organisation's occupational health and safety system
- ✓ Gather objective evidence through observation, interview and sampling of documents and records
- ✓ Write factual audit reports that help to improve the effectiveness of the occupational health and safety system

Course Duration:	One Full Day, 9.30am - 4.30pm
Course Cost:	£225 1st Delegate, £125 extra delegates exc VAT
Cost Includes:	Comprehensive Course Notes, Training Certification, Course Materials, lunch & refreshments
Course Venue:	Becketts Farm Conference Centre, Birmingham (Jun 3 M42)

Who should attend?

Managers and staff who are, or are about to become members of your organisation's audit team.

Prior knowledge required Yes, understanding and experience of 9001 or 14001 (for delegates with no prior knowledge we recommend an in-house course held over 2 days).

Course Content:

The course is designed around the Internal Auditor course guidelines issued by IRCA and RAB and includes the following:

- Explanation of the basic constituents of an occupational health and safety management system
- Principles of occupational health and safety systems
- Benefits of an OHSAS 18001 system
- Overview of content of OHSAS 18001
- Audit planning
- Practical auditing techniques
- Practice Audit within your premises (in teams)
- Reporting and follow-up

Delegates Receive:

Comprehensive Course Notes, Course Materials and Certificate of Training.

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